

# COYCHURCH CREMATORIUM JOINT COMMITTEE

1st DECEMBER 2006

## REPORT OF THE TREASURER

### **1 REVENUE MONITORING STATEMENT 1<sup>st</sup> April to 31<sup>st</sup> October 2006**

**1.1** The following statement gives details of the income and expenditure this financial year and gives a projection of the final outturn.

Actual 2005/06 £000	Narrative £000	Expenditure & Income to 31/10/2006 £000	Projected Outturn 2006/07 £000	Budget 2006/07 £000
(201)	Employees	(125)	(213)	(207)
(176)	Premises	(85)	(116)	(127)
(89)	Supplies, Services and Transport	(51)	(92)	(81)
(72)	Agency/Contractors	(33)	(66)	(58)
(32)	Administration	(27)	(49)	(46)
(56)	Capital Financing	(34)	(58)	(58)
(626)	Gross Expenditure	(355)	(594)	(577)
634	Fees and Charges	396	680	668
8	Net Income	41	86	91

**1.2** Projections have been made after considering expenditure to date, energy price rises, seasonal factors and previous years' patterns of income. The effect on gross expenditure has been a projection of a rise of £17,000 overall. £12,000 of this has been attributable to energy costs and smaller variations are expected under the employee and grounds maintenance contract headings. Expenditure has been restricted in other areas. Fees and charges have been increased to reflect the higher than estimated income to date.

**1.3** There is a difficulty in estimating future income as it is subject to seasonal factors and so projections have been made on a conservative basis. Bearing this in mind a reduction of £5,000 from the original budgeted surplus is envisaged.

### **1.4 RECOMMENDATION**

The Joint Committee is requested to note the report

## **2 LETTER OF REPRESENTATION FOR THE AUDIT OF THE 2005/06 STATEMENT OF ACCOUNTS**

**2.1** As part of audit standards, our auditors are required to receive from the Joint Committee confirmation that all material matters have been disclosed and that there are no matters of litigations or contractual issues, which could have an effect on the accounts for that year. They also request that you, as a body, examine and approve the letter. That letter is shown for your information as an Appendix 1.

### **2.2 RECOMMENDATION**

It is recommended that the Joint Committee approves the letter of representation for submission to the independent auditors.

## **3 STATEMENT OF ACCOUNTS 2005/2006**

**3.1** The Statement of Accounts for 2005/2006 which showed a surplus of £7,587 were presented to the Joint Committee on 2<sup>nd</sup> June, prior to audit by KPMG, our appointed auditors. At that time it was noted in the accounts that the Statement of Internal Financial Control, which was included, would be replaced by a more comprehensive Statement of Internal Control, once the Statement of Internal Control of Bridgend C.B.C., its financial services provider, had been approved and published. The revised Statement of Accounts, which is attached as a Appendix 2, includes the new Statement of Internal Control.

**3.2** The audit of the 2005/2006 has now been completed and the original reported surplus for the year of £7,587 is unchanged, as is the accumulated surplus. There have been some changes to the balance sheet relating to capital contributions for previous years.

- The capital contributions received from partners in 2002/03 and 2003/04 had been applied to finance the capital expenditure by crediting the Capital Financing Account in the years of receipt. At the auditor's request, these are now being released to this account over the life of the asset.
- The loans outstanding figure has also been changed to reflect the loan financing Bridgend CBC's in these years.

**3.3** It is hoped that an auditor will be in attendance at the meeting to explain the auditors' responsibility under ISA260 to those charged with governance and any query regarding adjustments.

### 3.4 RECOMMENDATION

The Joint Committee is recommended to approve the audited Statement of Accounts

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Background Papers                Item 3

Revenue Estimates 2006/2007 - Item 1  
Coychurch Crematorium Joint Committee  
3rd February, 2006  
Statement of Accounts 2005/06 – Item 1  
Coychurch Crematorium Joint Committee  
2<sup>nd</sup> June, 2006